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PRINTING AND PHOTOGRAPHY GROUP
WEEKLY REPORT FOR PERIOD OF
24 May 1988 - 31 May 1988

I. Status of Tasks Assigned by Senior Management:

None.

II. Items or Events of Major Interest that have Occurred
During the Preceding Week:

A. On Monday, 23 May, a priority request was received in the Office of Logistics, Printing and Photography Group (OL/P&PG) with a firm deadline of noon on Tuesday, 24 May. A representative from the Directorate of Operations, Counterterrorism Training Center (DDO/CTC) wished to have the background removed from a poor quality black and white photograph [redacted] Typically the background is removed for the purpose of including them into other publications circulated throughout the community. [redacted]
R/P&PG [redacted]

B. The Office of Logistics, Printing and Photography Group *ON BEHALF* ~~(OL/P&PG)~~ was tasked by the Office of Personnel *Employee Benefits* and Services (OP/EBS), to provide videotape editing support of the memorial service [redacted] *OF THE*

The ceremony was held in the Headquarters Auditorium on 24 May. Several high-level officials, including the Director of Central Intelligence (DCI) and the Deputy Director of Central Intelligence (DDCI) were present at the program, which was conducted by the Director of Finance. [redacted]

C. The Office of Logistics, Printing and Photography Group (OL/P&PG) completed printing the Annual Report of the Director of Central Intelligence to Congress 1987, on 31 May 1988. This publication was received on 20 April from the Intelligence Community Staff (ICS) and consisted of 39 pages of text. The total number of copies requested was 150. [redacted]

ADMINISTRATIVE-INTERNAL USE ONLY

D. Representatives from the Office of Logistics, Printing and Photography Group (OL/P&PG) visited IBM to look at their desktop publishing line. IBM supports desktop publishing with the PS/2 models 30, 50, 60, and 80 platform using Aldus PageMaker software. The output device is a 240 dots per inch (DPI) laser printer. This system is reasonably priced with adequate quality for internally circulated documents. P&PG also attended Apple Business Systems exposition. Apple is IBM's major hardware competitor. Although both companies use the same software, PageMaker appears to work better on the Apple Macintosh platform with 300 DPI output quality. P&PG will purchase both platforms for further study.

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III. Upcoming Events:

None.

IV. Management Activities and Concerns:

None.

